**Required Documents Based on Agreement Type**

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| --- | --- | --- |
| Acronym | Agreement Type | Documents Required Prior to Execution |
| CDA | Confidentiality Agreement | * N/A
 |
| DUA | Data Use Agreement | * Research Data Certification (for outgoing data)
* IRB Approval/Data Security Plan/IRB Exemption Confirmation (if applicable)
 |
| MTA | Material Transfer Agreement | * IACUC Approval (if applicable)
* IRB Approval/IRB Exemption Confirmation (if applicable)
* Documentation of permission to further distribute materials if from non-UVA source
 |
| MPA | Multi-Purpose Agreement | * Research Data Certification
* IRB Approval/Data Security Plan/IRB Exemption Confirmation
* IACUC Approval (if applicable)
 |
| SRA | Sponsored Research Agreement (a.k.a. Research Funding Agreement) | * IRB Approval/Data Security Plan/IRB Exemption Confirmation (if applicable)
* Budget
* Budget Justification
* Statement of Work
 |
| SUB | Outgoing Subaward | * Prime Agreement
* Budget
* Budget Justification
* Statement of Work
* Subawardee IRB/IACUC/IBC Approval (if applicable)
* Consortium Commitment Form and any documents referenced in the form
* Data Sharing Plan (if applicable)
* Multi-PI Leadership Plan (if applicable)
* Subrecipient Indirect Cost Rate (NON-FDP Clearinghouse entities)
 |
| CSA | Clinical Trial Agreement | * Protocol
* Budget
* Budget Justification
* IRB Approval
* Study Billing Coverage Analysis (or written confirmation from Clinical Trials Office that no SBCA is required)
* Letter of Authority and/or Letter of Indemnification if CRO will execute agreement on behalf of sponsor
 |
| LA | Licensing Agreement | * Statement of Work
 |
| MA | Master Agreement | * N/A
 |
| TA | Teaming Agreement | * Request for Proposal
 |
| EQP | Physical Asset Loan Agreement | * Statement of Work
 |
| CON | Consortium Agreement | * Statement of Work
 |
| IP | Intellectual Property Management Plan | * N/A
 |
| IFO | Internally Funded Outgoing Award | * Budget
* Budget Justification
* Statement of Work
 |
| OTH | Other Agreement | * N/A
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