Office for Nursing Research (ONR)

The Office for Nursing Research facilitates the development of research in the School of Nursing by creating opportunities for original scholarship, enhancing productivity, boosting the richness and intensity of the scholarly environment, and helping students and faculty secure external funding to support their work.

ONR staff consult and mentor faculty members through *every* stage of the proposal process, including:

- **Research concept** and **grant proposal writing**
- Grant **budgeting** and budget justification
- Boilerplate descriptions of the University, entities within and the School of Nursing
- Assistance with obtaining requisite University **signatures**
- Special **handling and delivery** of grants

Current Research

https://www.nursing.virginia.edu/research/
Areas of faculty exploration and scholarship are organized into more than a dozen focus areas:

- Cancer Treatment & Prevention
- Cardiovascular Disease & Prevention
- Chronic Disease
- Palliative Care
- Dementia & Aging
- Health Disparities
- Interprofessional Education
- Intimate Partner Violence
- Mental Health
- Nursing History
- Pediatric & Family Health
- Quality & Safety
- Resilience & Mindfulness
- Women's Health & Reproductive Outcomes

Internal Pilot/Seed Grant Mechanisms

The ONR has several grant mechanisms for faculty and students engaged in research including:

- **Jeanette Lancaster Endowment Fund for Faculty Excellence**: Honoring a beloved former dean and supported by gifts from generous alumni, this is a fund to support professional development of faculty. The funds available for distribution will be equally divided to support research and academic education.
- **Lanford Research Award**: to support research projects that meet the needs of chronically ill people, regardless of their age.
- **Nightingale Award**: to provide summer support for tenure track, non-tenured faculty members employed by UVA School of Nursing.
- **Katharine M. Donohoe Clinical Research Award**: Honoring a '73 BSN graduate, this award supports clinical research aiming to improve patient care.
- **Pilot data intramural funding**: to support preliminary research to increase the strength and success of proposals for significant external funding.

Associate Dean for Research

Jeanne Alhusen, PhD, CRNP, RN, FAAN
Interim Associate Dean
jla7e@virginia.edu
434-924-0074

Pre-Award Responsibilities

Michelle Butler, Director, Grants Administration
mbb8z@virginia.edu
434-243-3975

Research Infrastructure Support

Ivy Hinton, Coordinator, Data Analyses
and Interpretation
ldh2r@virginia.edu
434-924-3291

Post-Award Responsibilities

Michelle Butler, Director, Grants Administration

Lisa Taylor, Grants and Contracts Specialist
lt9db@virginia.edu
434-924-0113

Jackie Jarrell, Financial Services & Grants Specialist
jmj4n@virginia.edu
434-924-1328

Camille Hicks, Administrative Assistant
ecf8d@virginia.edu
434-924-2744

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General Guidelines for Submitting New Grant Proposals

Actions/Objectives	ONR Support	Timeframe
▪ Formulate preliminary version of concept paper ▪ Discuss intent to submit with Assoc Dean for Research (ADR) ▪ Contact funding agency representative ▪ Send letter of intent, if required (PA/RFA specifies deadline) ▪ Register as a PI in eRA Commons if not already registered ▪ ADR & PI to discuss strategy for mock and/or external reviews	▪ List grant proposal in posted schedule of upcoming grant activity ▪ Send PI confirming email with instructions, announcement, timeline ▪ Assure the PI's FCOI is in the UVA database	**6 Months Prior**
▪ ADR to contact internal/external reviewers for mock review, obtain agreement, schedule review ▪ PI to select, contact, and obtain agreement from consultants ▪ Discuss content and implications with Department Chair ▪ Discuss roles/responsibilities, periods/methods of contact/support and reimbursement ▪ Finalize title ▪ Revise preliminary proposal to full Research Plan ▪ Meet with grants administrator about budget ▪ Obtain letters of support/agreement from agencies, consultants, School representatives ▪ Discuss faculty release time with department chair(s) ▪ Meet with grants specialist to initiate biosketch preparation ▪ Solicit subcontract documentation if necessary ▪ Determine facilities/resources/equipment with grants administrator ▪ Collect appendix materials, instruments, prepare abstract ▪ Complete FCOI and University Patent Form (if applicable)	▪ Initiate electronic form with title of proposal and institutional data ▪ Identify required biosketches, request updates if necessary ▪ Prepare preliminary budget with PI ▪ Contact subcontracting institution(s) grant officer; initiate forms; establish deadline ▪ Grants administrator (GA) submits abstract to Dean and proposed faculty % effort to Dept Chair	**4 Months Prior**
▪ Send completed grant proposal draft to expert reviewer(s) according to established procedures for mock reviews	▪ ADR sends draft & guidelines to reviewers	**3½ Months Prior**
▪ Mock Review	▪ ONR staff to coordinate logistics of the meeting with PI	**3 Months Prior**
▪ Revise research plan based on external reviewer(s) comments ▪ Finalize budget and justification with grants administrator	▪ ONR staff to convert to PDF and upload individual documents	**1 ½ Months Prior**
▪ Confirm with grants administrator the project-specific information required on electronic forms (Clinical Trials Questionnaire environmental impact, clinical trial, stem cells, etc.)	▪ GA circulates final proposal for SON review and signature on PRF (PI, Grants Admin, ADR)	**1 Month Prior**
▪ Complete final editing and formatting of research plan ▪ Upload final version of all documents for submission	▪ GA verifies completeness of supporting documentation and internal forms ▪ GA sends to OSP for review, approval & submission	**2 weeks Prior**
▪ Check eRA Commons for errors and warnings resulting from the validation process in grants.gov ▪ Correct errors, review warnings and resubmit ▪ Repeat check of eRA Commons for errors and warnings and resubmit until no errors or warnings appear ▪ Verify application in eRA Commons within 2 business days	▪ Authorized Organizational Representative (AOR) in OSP must also verify application ▪ OSP Submits	**1 week Prior**

NOTE: All grants must be submitted through the ONR and then to OSP.